

REPORT CARDS

The Perry Board of Education believes that students and parents should be informed periodically of the student's progress in school work. Therefore, report cards shall be sent to parents or guardians at the end of each Semester. The parent or guardian shall be requested to acknowledge receipt by signature and return the card.

Progress reports shall be distributed at 6 weeks and 12 weeks of each semester and additional reports, telephone calls, or personal visits may be scheduled if in the best interest of the student

Poor Student Performance: Parental Notification

Teachers should use every opportunity to communicate with parents regarding the achievement of the students in their classes. All reporting of student progress, whether by report card, informal note, parent conference, email or phone call should be for the purpose of giving parents information regarding areas of weakness and strength which are in need of attention.

Notification of unsatisfactory performance, failing performance or deviation in performance should be provided to both parents and students in a timely fashion. Prompt notification will afford a cooperative opportunity for the parents, student and teacher to improve student performance.

Documentation is always significant. A communication with parents should be documented to include date, person contacted, topic(s) of discussion, and decision(s) made. This procedure will facilitate the resolution of any problems that might arise.