

ATTENDANCE POLICY (REGULATION)

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the cocurricular program of the school also has educational benefit. Therefore, it shall be the policy of this board to minimize absenteeism from regular classes while providing students the opportunity to participate in cocurricular activities.

The superintendent is directed to develop, for board approval, regulations that support this policy.

In accordance with the policy of the board of education, each student in High School and Mid-High School (See FDC-R2 for K-6) is required to attend each class a minimum of 90% of the time in order to receive credit for that class. A maximum of 10 days a semester may be missed for excused absences, absence by arrangement, unexcused absences, or truancy in any one class.

Attendance Definitions

Secondary campus: Tardy = 1-15 minutes late

ABSENCES

Excused absence will be granted for the following reasons:

1. Personal or family illnesses
2. Medical appointments
3. Legal matters, including service on a grand, multicounty grand, or petit jury *
4. Extenuating circumstances deemed necessary by the principal
5. Observance of holidays required by student's religious affiliation.

It is the responsibility of the parent to notify the school if a child is to be absent for one of the above reasons. The school will contact those students' parents who do not call. If no contact is made, the parent must send a note or call the day the child returns before the student can be excused. The student may promptly make up all work missed without penalty. It is the responsibility of the student, on the day of return, to make arrangements to see that the work is made up.

School Activity

1. The student will be allowed to be absent from the classroom for a maximum of ten days per semester to participate in activities sponsored by the school.
2. The student will be allowed to make up any work missed while participating.

ATTENDANCE POLICY, REGULATION (Cont.)Unexcused Absence

This is any absence that does not fall within one of the above categories. It is up to the teacher's discretion whether work can be made up for unexcused absences.

Truancy

A student is considered truant when absent from the classroom without the knowledge of either the school or the parent.

Tardies

1. A student is tardy who is not across the threshold when the bell to begin the period sounds.
2. A student who is more than 15 minutes late is counted absent for the period.
3. Each three tardies will constitute an unexcused absence from that class.

Any student who exceeds the 10 day limit may appeal to the administration for reinstatement of credit. Consideration will be given as to the reason for the absences as well as to the attempts by parents to minimize the absenteeism.

*** REFERENCE: 38 O.S. §37**