

**Board of Education Special Meeting**

May 16, 2017 6:00 PM  
Perry High School  
900 Fir  
Perry, OK 73077  
ITV Room 105

**Attendance Taken at 6:00 PM:**

Present Board Members:  
Janet Brand  
Greg Hogan  
Jason Proctor  
Aaron Frable  
Dr. Linda Powers

**1. Call to Order and Roll Call**

**2. Possible Consideration and action regarding the Board's Superintendent search process.**

Discussion:

Stephanie Hyder with OSSBA presented a proposal for the Board of Educations to consider in establishing a committee to hire the Perry School District Superintendent. The proposal included an additional company, Banker Eubanks which is optional to include as a due diligence addition and their fee is outside the OSSBA fee. Just a reference resource. The board has the decision to include them or to not include them.

First OSSBA will create marketing and communication documents. (Logo, colors, etc.)

Second OSSBA will set up the On-line application. They will request an Application, resume, valid certificate, additional materials is optional. Each board member has their own account, own login, to go in and look at the applicants. Real time information. No wait, it's instant.

Third, the process may be accelerated and have a condensed time line. Because of the season. It's important for the new Superintendent to be the right person. The Board members will review and rank the applications. A rubric is provided, if you choose to use it.

The Interview stage starts with a conversation with Stephanie Hyder.

Second round of interviews. Stephanie likes to change up the second round.

Board calls references, after 2nd round of interviews.

Background Check is mandatory.

Base fee for hiring OSSBA is \$6,000.

**3. Possible consideration and action to begin a contract with an entity or organization to assist in the Board's Superintendent search process.**

**Motion Passed:** to hire OSSBA to conduct Superintendent search passed with a motion by Aaron Frable and a second by Greg Hogan.

Janet Brand	Yes
Greg Hogan	Yes
Jason Proctor	Yes
Aaron Frable	Yes
Dr. Linda Powers	Yes

**4. Possible discussion and board action regarding the characteristics and criteria to be utilized in the search for a superintendent.**

Discussion:

Goal: To have position posted and open on May 24th, 2017. June 8th, 2017 a Special Meeting for discussion of applicants, 6:00 pm. Close on June 9th, 2017. Stephanie can make calls on the 9th. Week of the 12th through 19th to find days to interview. June 13th for Interviews, 6:00 to 9:00.

**5. Discussion of possible action to set a date and agenda for future Board workshop.**

Discussion:

Workshop will June 12, 2017 10:00 o'clock am to 4:00 o'clock pm.

**6. ADJOURNMENT**

**Motion Passed:** with motion by Aaron Frable and a second by Janet Brand.

Janet Brand	Yes
Greg Hogan	Yes
Jason Proctor	Yes
Aaron Frable	Yes
Dr. Linda Powers	Yes

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Chairperson

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Superintendent